

Q. When is the LPA required to have an Employee in Responsible Charge (ERC) certified?

A. Projects to be funded with federal dollars **will not** be eligible for funding if the LPA does not have a certified ERC. No additional funding will be awarded to an existing project if the LPA does not have a certified ERC. For Group I and Group II projects, the MPO is responsible for verifying that the LPA has a certified ERC at the time of the project application and prior to placing the project in the Transportation Improvement Plan (TIP).

Any LPA that does not have a certified ERC risks losing federal dollars. See Chapter 10, Section 10-6.0 of the Guidance Document for further details.

Q. If a project is not utilizing federal funds for Preliminary Engineering (PE) and Right of Way (R/W), is the LPA required to follow the Consultant Selection Procedures?

A. No, however, the consultant selected for PE and R/W must be pre-qualified and R/W Acquisition must still follow all federal laws and regulations. The LPA would be required to follow Consultant Selection Procedures for Construction Engineering if federal funding is involved.

See Chapter 5 of the Guidance Document for additional information.

Complete information regarding consultant selection is contained in the “Architectural and Engineering Firm Selection Process for Local Public Agencies” and can be found at:

<http://www.in.gov/dot/div/legal/rfp/LPASection/information/ConsultantSelection/LPAConsultantSelection1-1.pdf>

Q. How do I find information regarding the LPA Certification Training?

A. You can find current information regarding the training at:

<http://rebar.ecn.purdue.edu/LTAP/Training?EventCalendar.aspx>

Q. How do I find information regarding the “LPA Process Guidance Document for Local Federal-Aid Projects” or Guidance Document?

A. You can find current information regarding the Guidance Document at:

<http://www.in.gov/indot/div/projects/LPASection/pubs/LPAProcessGuidance.pdf>